

# Robert Booth

40 Ridgewood Rd, Ithaca, NY 14850  
801.440.4844, rrb87@cornell.edu

## Education

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### CORNELL UNIVERSITY

*Graduate School:* Master of Professional Studies in Real Estate Candidate

May 2010

- Advisory Board Scholarship Recipient, (4.0 GPA) Investment and development focus

### BRIGHAM YOUNG UNIVERSITY

*Marriott School of Management:* Bachelor's in Business Management and Finance

April 2004

## Employment

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Real Estate Brokerage Sales Agent, *Coldwell Banker Residential Brokerage,*

2004 – 2008

- One of the top selling first year Utah agents with over \$2.5 million in sales
- Real estate consultant to Jordan School District (81,000 students in over 90 schools)
- Executed deals in existing homes, new construction, investment properties, multi-unit properties, short sales, foreclosures, land, and commercial properties
- ABR designation, CCIM coursework "Financial Analysis for Commercial Investments"

Property Manager, *Alpha Omicron Pi Chapter House*

2008 - 2009

- Supervised hiring for yard care, dining services, house cleaning, maintenance crews and managed customer service requests
- Managed 15 tenants
- Provided bi-monthly payroll reports to AOPi managers

Associate Member, *World Financial Group,*

2002 –2003

- Licensed in Series 6 and 63 Securities, and Life Insurance
- Assisted clients with short and long term investments using mutual funds, annuities, and life insurance (Average Policy size \$350,000)
- Facilitated and advised clients on retirement strategies
- Networked and coordinated effectively as a team member

Administrative Assistant, *Woodbury Development Corporation,*

1997 – 1998

- More than 12 million sqft of property developed and under management
- Personal assistant to partners
- Assisted in accounting and bank reconciliations

## Service and Community Involvement

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Latter-day Saint Missionary, *Tuscany, & Emilia Romagna, Italy*

July 1998 – July 2000

- Oversaw and directed a team of 16 individuals in 4 cities
- Organized and instructed English classes
- Coordinated dozens of service projects
- Assisted in leadership duties of local congregations

Humanitarian Assistant, *Lagos, Nigeria*

July 2004 – Sept. 2004

- Assisted local humanitarian missionaries to get drinking wells dug in tribal areas
- Helped establish training for local clinic doctors in emergency birthing practices
- Coordinated training of local missionaries

Explorer and Venture Scoutmaster, *Boy Scouts of America*

2004 – 2008

- Participate in weekly youth activities and service projects
- Led boys on numerous campouts and activities

## Skills and Interests

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Other pertinent Information

- Fluent in English and Italian, conversational Spanish
- Achieved the Rank of Eagle Scout in the Boy Scouts Organization
- Play piano, trumpet, guitar, and sing
- Familiar with Microsoft Office Suite, and Argus Software.