

BROOKE EDDIS

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Education	CORNELL UNIVERSITY, Johnson Graduate School of Management Master of Business Administration, May 2010	Ithaca, NY
	Program in Real Estate Master of Professional Studies in Real Estate, May 2010	
	THE COOPER UNION Bachelor of Science, Engineering , May 2004 Full Tuition Scholarship, Tennis Team , Engineering Design TA	New York, NY
Experience 2007-2008	DAVIS LANGDON <i>Cost Consultant</i> <ul style="list-style-type: none">• Prepared cost estimates including projections for cost escalation and market fluctuations for cultural, institutional, commercial and residential construction projects ranging from \$1.5 million to \$1.4 billion.• Maintained a database of local construction market prices by keeping in close contact with local suppliers and sub-contractors.• Analyzed construction documents to measure required construction activities and materials for all building trades.• Discussed value engineering options with architects, engineers and owners/developers.• Reconciled estimates with contractors.	Philadelphia, PA
2006	EQUINOX FITNESS CLUBS- ECLIPSE DEVELOPMENT <i>Project Expeditor</i> <ul style="list-style-type: none">• Coordinated with all concerned parties (architects, engineers, building owners, contractors, etc.) to secure approvals for new constructions of all fitness clubs.• Researched and executed applications for all necessary operational permits for the national fitness club chain.• Corresponded with local and state government agencies.	New York, NY
2004-2006	METROPOLITAN BUILDING CONSULTANT <i>Project Engineer</i> <ul style="list-style-type: none">• Responsible for design and drafting of mechanical, architectural and public assembly plans for institutional, commercial, and residential projects.• Helped develop company drafting standards and templates• Reviewed designs for NYC Building Code, Zoning, and Americans with Disabilities Act compliance.• Monitored subsequent construction progress for design compliance	New York, NY
Personal/ Skills	<ul style="list-style-type: none">• Engineer in Training, New York State Board of Engineering and Land Surveying• Volunteer with Futurecities Design Competition• Interests: Tennis, Architecture, Sustainable Design	